

Rule 8 of the ASMOF Rules provides, in part, as follows:

- “(3) Applicants for membership shall be informed, in writing of:  
(i) the financial obligations arising from membership; and  
(ii) the circumstances and the manner in which a member may resign from the Federation;”

The following is a *summary* of the main features of ASMOF's Rules relating to these matters. A full copy of the ASMOF Rules is available to *Members* on request or from [www.asmof.org.au](http://www.asmof.org.au). Non-members may inspect or purchase a copy of the Federation's' Rules at any office of the Fair Work Commission or at [www.asmof.org.au](http://www.asmof.org.au).

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#### **RULE 11 - RESIGNATION**

A member may resign from membership by written notice addressed and delivered to the Branch Secretary. Resignation from membership takes effect:

- (i) where the member ceases to be eligible to become a member of the Federation:  
(a) on the day on which the notice is received by the Federation; or  
(b) on the day specified in the notice, which is a day not earlier than the day when the member ceases to be eligible to become a member.  
whichever is later, or  
(ii) in any case:  
(a) at the end of 2 weeks after the notice is received by the Federation, or  
(b) on the day specified in the notice;  
whichever is later.

Any dues not paid by a former member of the Federation may be, sued for and recovered, in a court of competent jurisdiction, as a debt to the Federation. In special circumstances, the Federal Council may accept the resignation of a member and release the member from any or all outstanding obligations to the Federation.

#### **RULE 12 - CESSATION OF MEMBERSHIP AND ASSOCIATESHIP**

Where a member whose subscriptions are paid *by payroll deductions* has ceased to be eligible to become a member of the Federation and there were no monies owing to the Federation at the time, the Secretary may deem the member to have resigned from membership and strike his or her name from the Register of members.

The cessation of a person's membership shall not affect his or her liability (if any) to the Federation for unpaid dues, levies or other moneys.

#### **RULE 13 - ENTRY FEES AND SUBSCRIPTIONS**

Any applicant for membership or member, the payment of whose subscription is the subject of an agreement between his or her employer and the Federation for *payroll deduction of membership subscriptions*, shall be, during the currency of such agreement, a financial member of the Federation.

Members of the Federation who choose to pay *subscriptions directly to the Federation* must make their payments to the Branch Assistant Secretary/Treasurer of the Branch. All subscriptions shall fall due for payment on the first day of January in the year to which they relate and shall be paid in full prior to the first day of April in the same year.

A member whose subscription is 21 days in arrears shall be deemed to be and remain an unfinancial member until payment of the amount in arrears is made.

#### **RULE 14 - CAPITATION DUES AND LEVY**

The Federal Council, or Federal Executive, shall have the power to impose levies on the Federation's membership. Levies shall be payable not later than 28 days after the date upon which the Federal Secretary gives notice of the imposition of the levy. A member who fails to pay a levy within this time shall be deemed an unfinancial member until such time as the levy is paid. The Federal Executive may waive payment of a levy either in whole or in part where satisfied that the circumstances of a member are such that waiver is justified.

#### **RULE 15 - UNFINANCIAL MEMBERS**

An unfinancial member shall not be entitled:

- (a) to any of the rights or privileges of membership; or  
(b) to hold any office or to nominate any person for election to any office or to vote or any Federation ballot or election; or  
(c) to vote or speak at any meeting of the Federation.

Where a member's subscription has been in arrears for a period in excess of three months, the Branch Secretary shall, in writing, notify that member of the arrears and require payment of same within 14 days. Where a member's subscription has been in arrears for a period in excess of three months and that member does not within 14 days from the date of being notified of that arrears by the Branch Secretary, pay to the Assistant Secretary/Treasurer all outstanding subscriptions, that member shall be deemed to have forfeited his or her membership in the Federation and his or her name shall be struck from the Register of members. "Subscription" in this Rule means all or part of the annual subscription *and any levy*.

#### **RULE 67 - MISCONDUCT BY MEMBERS**

Where Federal Council imposes a fine upon a member found guilty of an offence, the fine imposed shall not exceed the amount of the annual subscription payable by that member for that year. Where a fine is imposed upon a member the member shall pay the fine to the Assistant Secretary/Treasurer not later than 21 days from the date upon which it is imposed. A member who fails to pay a fine within this period shall be deemed to be an unfinancial member until such time as the fine is paid.

## APPLICATION FOR MEMBERSHIP

Name (in full):

Email (w):  Email (h):

Male  Female  D.O.B: / /

Private Address:

Suburb:  State:  Postcode:

Hospital:

Professional Address:

Suburb:  State:  Postcode:

Phone (w):  Phone (m):

Staff Specialist  Career Medical Officer  Clinical Academic

Intern  Resident  Registrar

Full time  Part time  If part-time, what is your FTE hours:

Principal specialty:

Are you in a limited term contract (eg. On rotation from another hospital) Yes / No If yes, final date: / /

Are you a member of the AMA: Yes / No If yes, date joined: / /

Do you have a pre-existing workplace issue that ASMOF (ACT) should be aware of: Yes / No  
(If yes, please attach a short summary of the details)

*I wish to become a member of the Australian Salaried Medical Officers' Federation [an organisation of employees registered under the Fair Work Act (Registered Organisations) Act 2009]. I have read and understand the disclaimer that accompanies this application form.*

*I undertake to observe the ASMOF Rules and by-laws and I understand I will be provided with a copy of the Rules on request or at [www.asmof.org.au](http://www.asmof.org.au).*

Signed:

Date:

## HOW TO MAKE YOUR MEMBERSHIP PAYMENT

- Decide on the means by which you wish to make payment.  
*The options are:*
  - Payment by fortnightly Salary deductions,
  - Payment by monthly Credit Card deductions, or
  - Payment in full by EFTor Credit Card.
- Identify the fee category you fall within.  
*This information is shown on the fee schedules below*
- Payment details.
  - Please indicate the method by which you would like to pay (by circling the relevant amount)
  - Include credit card details if applicable (then fax entire application to 02 9212 6911 or email to [asmof@asmof.org.au](mailto:asmof@asmof.org.au)), OR
  - Fill out authorisation for Salary Deductions and send to your hospital payroll department at [HRsharedservices@act.gov.au](mailto:HRsharedservices@act.gov.au) and send the entire application to ASMOF ACT Branch, Locked Bag 13, Glebe NSW 2037 or email: [jenniferw@asmof.org.au](mailto:jenniferw@asmof.org.au)

| Option 1<br>Salary Deductions                   |         | Option 2<br>Credit Card Deductions                      |         | Option 3<br>In full Annual Payment  |           |
|---|---------|---|---------|---|-----------|
| Please select the applicable rate (fortnightly) |         | Monthly deductions (NB. Amount factors in 2% surcharge) |         | Please select the applicable rate (pro-rata fees apply if join after mid-feb) |           |
| Clinical Academic                               | \$42.00 | Clinical Academic                                       | \$91.25 | Clinical Academic   | \$1095.00 |
| CMO   | \$42.00 | CMO   | \$91.25 | CMO   | \$1095.00 |
| SS  | \$42.00 | SS  | \$91.25 | SS  | \$1095.00 |
| Intern  | \$37.00 | Intern  | \$80.39 | Intern  | \$964.64  |
| Resident  | \$37.00 | Resident  | \$80.39 | Resident  | \$964.64  |
| Registrar                                       | \$37.00 | Registrar   | \$80.39 | Registrar   | \$964.64  |

Payment by fortnightly Salary Deductions. Please send entire application to:

The Secretary / President  
ASMOF (ACT Branch)  
c/- Infectious Diseases Unit  
The Canberra Hospital

TO: The Paymaster  
ACT Health

I hereby authorise you to deduct each fortnight from my salary, my membership subscription to ASMOF ACT Branch \$  (includes GST) with effect from the next full pay period.

Print Name:

Signature:

Department:

Office Use:

Commenced P/E-

Calculated-

Checked-



## METHOD OF PAYMENT

Payment in full by EFT : ASMOF ACT  
(please quote your first initial and surname as reference)

BSB: 062-900

Acct: 00808960

Payment in full by Credit Card (payment in full will satisfy membership fees up until January 1 and upon renewal, you will be entitled to a discount)

Payment by Monthly Credit Card Deduction – I authorise ASMOF (ACT) to deduct a monthly amount from my credit card as identified in the fee schedule. I understand that deductions are to be made on or near the 20<sup>th</sup> of each month and incur a 2% fee.

Mastercard

Visa

\*Please note: We do not accept Amex.

Card Number:

Expiry Date:

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Name on Card:

Signature:

If paying by one of the above methods, please send entire application to:

*ASMOF ACT Branch  
Locked Bag 13, Glebe NSW 2037*